

3 STEPS TO USE OF THE ANTIPSYCHOTICS – KEEPING IT DOCUMENTED FOR SAFETY (A+KIDS) REGISTRY

Step 1: Log into the A+KIDS registry using your email address and temporary password.

Go to www.documentforsafety.org. Then, click on the “Registry” tab across the top of the screen. Use the user ID and temporary password you received via email or certified mail to log into the system.

A+KIDS
Antipsychotics in North Carolina Children and Adolescents
Keeping It Documented for Safety Registry
North Carolina Division of Medical Assistance

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A+KIDS Medication Registry

Registered Users

Email

Password

Log In

[Forgot your password?](#)

Want to Register?

Medical providers authorized to prescribe antipsychotic medications for North Carolina Medicaid Eligible Children may register for the A+KIDS program.

[Registration](#)

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Step 2: Search for one of your specific NC Medicaid patient that needs A+KIDS safety documentation.

You may search using one of three methods: 1) the patient’s Medicaid ID number (must be exact), 2) the patient’s entire last name and date of birth (must be exact), or 3) the first few letters of the patient’s last name, first few letters of patient’s first name, and date of birth (must be exact). After you choose the preferred method and enter the information, then click “Search”.

The registry will not return multiple patient search results, so if the criteria you enter matches more than one patient, you will receive an error message asking you to search using different (more specific) criteria. If no patients are found using your search criteria, you will receive a “patient not found” message. If you have difficulty finding the patient for whom you are searching, please contact the A+KIDS Provider Support line at 1-855-272-6576.

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Find a Patient

Search function

Choose one of the search methods below. Please remember that this registry only contains Medicaid Eligible Individuals under the age of 13. If you are unable to find the patient for whom you are searching, please consider contacting Provider Support at 1-855-272-6576 or using the fax-based system.

Medicaid ID: Exact

Last Name: Exact Birth Date: MM/DD/YYYY

Last Name: Starts With First Name: Starts With Birth Date: MM/DD/YYYY

Search Clear Fields

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Step 3: Authorize new medications for a specific patient in the registry.

Click the “authorize new medication” button, and you will receive a pop-up window that contains several questions related to the patient’s therapy. Answer each question to the best of your knowledge, or select “unknown” or “not applicable” if the information is not known. Then, click “authorize”. The patient window will reappear with the new medication listed and the current authorization end date. At this point, you can either choose to: 1) authorize an additional medication for the same patient, 2) return to the patient search screen, or 3) logout of the A+KIDS registry.

